



# Ascentis

## ESOL Skills for Life

First Name	Surname	Date of Birth
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Centre Name
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**Writing**  
**Level 2**

**Guide time: 130 minutes**

Task	Tick if achieved
Task 1	
Task 2	
Task 3	

Assessment Criteria	Tick if achieved
1.1	
2.1	
2.2	
2.3	
2.4	
2.5	
2.6	
3.1	

**SAMPLE (2)**

### Instructions

- You must use a pen - black or blue ink.
- Dictionaries may not be used.
- There are three tasks to be completed. Answer all questions.
- If you have used any additional sheets, make sure your name is written on each sheet and they are included with your work.

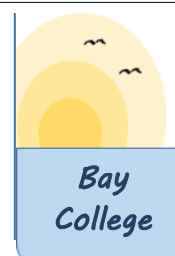
	Date Task Completed	Assessor	IQA
Task 1	Name		
	Signature		
	Date		
Task 2	Name		
	Signature		
	Date		
Task 3	Name		
	Signature		
	Date		

### Task 1 Form (Guide time 30 minutes)

You want to apply to be a voluntary teaching assistant in Entry 1 ESOL classes. Fill in the application form below.

Write at least 5 full sentences in Sections 3 and 4.

## Application for Voluntary Teaching Assistant



### 1 Personal Details

Name	
Current Address	
Postcode	
Telephone number	
Email address	

### 2 Education, Training and Professional Qualifications

Qualification	Date	Institution

**3 Employment & Voluntary Work**

*Please summarise any previous work or voluntary experience below. (Write in sentences.)*

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**4 Supporting Information**

*Please give any additional relevant details regarding your suitability for this post, including your reasons for applying. (Write in sentences.)*

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## **5 Reference**

*Please give details of one referee below.*

<b>Name</b>	
<b>Address</b>	
<b>Email address</b>	
<b>Occupation</b>	
<b>Time known</b>	

## **6 Declaration**

*I confirm that the information given is correct.*

<b>Signature:</b>	<b>Date:</b>
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Assessment Criteria	Tick if achieved
3.1	

**Task 2 Correspondence (Guide time 50 minutes)**

There are plans to build a new airport near your home. The residents in your neighbourhood are unhappy about this.

Write a letter to the editor of your local newspaper summarising your objections to these plans and outlining what the local community plans to do about this development.

The address is: Tordale Gazette, Church Road, Tordale, TD8 6GV

You must plan the points you are going to include and how you are going to introduce, develop and finish your writing.

Write at least 200 words.

Plan your letter here:

Assessment Criteria	Tick if achieved
1.1	



Lined writing area with 26 horizontal lines.

Assessment Criteria	Tick if achieved
2.1	
2.2	
2.3	
2.4	
2.5	
2.6	

**Task 3 Article (Guide time 50 minutes)**

You have been asked to write an article for the college magazine on one of the following topics:

- a What do you think is the most important issue facing the world today and what would you do about it?
- b What advice would you give to new students at your college on how to succeed on their course?

You must plan the points you are going to include and how you are going to introduce, develop and finish your writing.

Write at least 200 words.

Assessment Criteria	Tick if achieved
1.1	



**Write your article here:**

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Lined writing area for student responses.

**END OF ASSESSMENT**

Assessment Criteria	Tick if achieved
2.1	
2.2	
2.3	
2.4	
2.5	
2.6	

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Ofqual Accreditation Number

Ascentis Level 2 Certificate in ESOL Skills for Life (QCF) - 601/4083/5

Ascentis Level 2 Award in ESOL Skills for Life (Writing) (QCF) - 601/4275/3