



Centre Name

Signature

Surname

Forename

Date of Assessment

Date of Birth

**Ascentis
English**

Grammar and Punctuation

Entry Level 3

Assessment Paper
Guide time: 40 minutes

You must have:
A pen – black or blue ink

Sample – ASENGGP/E3/SAM (1)

AC	Tick if achieved
1.1	
1.2	
1.3	
1.4	
1.5	
2.1	
2.2	
3.1	
3.2	
3.3	
3.4	
All assessment criteria need to be achieved at least once for an overall pass	
Pass/Did not achieve	

Instructions

- Do not open this paper until you are told to do so
- Answer all questions in the spaces provided
- You may not use a dictionary**

Guidance

- There are nine tasks to be answered.
- If you have used additional sheets, make sure your name is written on each sheet and that they are included with your work

Assessor name and signature

IV name and signature

Date

Date

1 Which of the following are complete sentences?

That means they have at least a subject and a verb, and make sense.

Answer yes or no.

E.g. I am very tired

Answer *Yes* _____

a Where we had that awful meal.

Answer _____

b Friends and family.

Answer _____

c Switch off your computer.

Answer _____

d Carl washes his car every Sunday.

Answer _____

e On Tuesday morning.

Answer _____

AC	Tick if achieved
1.1	

2 Make these two sentences into one. Use a suitable conjunction (connective or joining word).

You must use at least THREE different joining words (connectives) for this question, e.g. but, so.

Join the sentences below using any conjunction/connective.

E.g. I ran all the way. I was still late.

I ran all the way but I was still late.

a I live in Manchester now. I was born in London.

b I'm really tired. I couldn't get to sleep last night.

c I was late for work. The bus broke down.

d Andy tried his hardest. He lost his match.

e It was hot and sunny. We decided to take the kids to the park.

AC	Tick if achieved
1.2	

3 These sentences need the subject of the sentence and the verb to agree.

Circle ONE of the verbs (in brackets) to complete the sentence.

E.g. My aunt (**is** / are) arriving today.

a I (was / were) hoping to get a new car.

b The council offices (is / are) closed for the bank holiday.

c Wasim (cook / cooks) chicken for his dinner every Wednesday.

d We (need / needs) to keep on saving for our holiday.

e Remember to lock the back door when you (go / goes) out.

AC	Tick if achieved
1.3	

4 The passage below is in the PRESENT tense.

Change it into the PAST tense, by changing the verbs that are in bold and writing them above the text.

When I **arrive** at work, I **make** myself a cup of tea.

Then I **switch** on my computer and **check** my emails. I

also **listen** to my telephone messages. I **answer** all the

messages. After all that, it **is** time to get really busy.

AC	Tick if achieved
1.4	

5 These sentences need some pronouns to replace the nouns.

Fill in the blanks with these words:

me it their us his

E.g. Where's my bike? I can't find it

a The hotel porter helped _____ with our luggage.

b Kevin grabbed _____ coffee from the counter and ran for his train.

c Nitin and Dev are best friends. They have known each other since
_____ schooldays.

d I heard a loud bang behind _____ when the door slammed shut.

e My boyfriend loves watching Top Gear on TV, but I can't stand _____.

AC

Tick if
achieved

1.5

6 The sentences below need punctuating. Write them out, putting in all the capital letters, commas and full stops.

E.g. i love football tennis rugby and cricket

I love football, tennis, rugby and cricket.

a the four members of the group were john paul george and mike

b my favourite snacks are pizzas hamburgers and kebabs

c joel needs new trousers shirts jumpers and a tie for his school uniform

d Rafi's favourite sports are cricket football rugby and tennis

e london, belfast, edinburgh and cardiff are all capital cities

AC	Tick if achieved
2.1	

7 The sentences below are either questions or exclamations.

Decide which is which and put a ? or ! next to the sentence.

E.g. What is the matter

Answer ? _____

Stop at once

Answer ! _____

a What time is it

Answer _____

b Keep still

Answer _____

c That's such a great song

Answer _____

d When are your holidays

Answer _____

e Can I borrow some cash

Answer _____

f Mind the gap

Answer _____

8 Read the passage below. There are six errors. Underline the errors in the text.

Katie finish university in the summer. She was really lucky and got a job with canadian TV for the Olympics. She were based at the judo but when that was over, her press pass got her into any event she wants. So she seen Jess Ennis Mo Farah and Greg Rutherford win their gold medals. She will never forget it as long as she live.

AC	Tick if achieved
2.2	

AC	Tick if achieved
3.1	

9 Read the passage below.

Six sentences have errors.

Every Sunday we like to go and see a film, Last week we have our lunch at about 12.30pm. Then we set off for the cinema. It is a small local cinema. All the people is nice and friendly. Then we had to decide what to see. Sarah wanted to watch the love story. Joe and Zoe wanted to see the action movie. I did not mind either way. In the end, they all agreed to see the action movie. We got our tickets chocolates and some popcorn. Even Sarah enjoy the film. When we got home, we was all really hungry again. So we ordered takeaway pizza.

Answer the questions about the sentences. Tick the correct answer.

a Every Sunday we like to go and see a film,
What is the correct punctuation for this sentence?

- a Every Sunday we like to go and see a film.
- b Every Sunday we like to go and see a film!
- c Every Sunday we like to go and see a film
- d Every Sunday we like to go and see a film?

b Last week we **have** our lunch at about 12.30pm.
Correct the verb (in bold) in this sentence.

- a Last week we have our lunch at about 12.30pm.
- b Last week we has our lunch at about 12.30pm.
- c Last week we had our lunch at about 12.30pm.
- d Last week we was having our lunch at about 12.30pm.

c All of the people **is** nice and friendly.
Correct the verb (in bold) in this sentence.

- a All the people is nice and friendly.
- b All the people are nice and friendly.
- c All the people am nice and friendly.
- d All the people was nice and friendly.

d We got our tickets chocolates and some popcorn.
What is the correct punctuation for this sentence?

- a We got our tickets chocolates and some popcorn.
- b We got our tickets, chocolates and some popcorn.
- c We got our tickets chocolates and some popcorn
- d We got our tickets, chocolates, and some popcorn

e Even Sarah **enjoy** the film.
Correct the verb (in bold) in this sentence.

- a Even Sarah enjoy the film.
- b Even Sarah will enjoy the film.
- c Even Sarah were enjoying the film.
- d Even Sarah enjoyed the film.

f When we got home, we **was** all really hungry again.
Correct the verb (in bold) in this sentence.

- a When we got home, we was all really hungry again.
- b When we got home, we are all really hungry again.
- c When we got home, we be all really hungry again.
- d When we got home, we were all really hungry again.

END OF ASSESSMENT

Task number	AC	Tick if achieved
a	3.4	
b	3.2	
c	3.3	
d	3.4	
e	3.2	
f	3.3	

SAMPLE



Set 1

Ofqual Number:

Award in English Skills – 601/3860/9
Extended Award in English Skills – 601/3858/0
Certificate in English Skills – 601/1031/4