

Ascentis **Entry Level 3 Award** in Developing Online Digital Skills Overview Specification



Ofqual Number:	603/4617/6
Ofqual Start Date:	01/06/2019
Ofqual Review Date:	31/07/2027
Ofqual Certification Review Date:	31/07/2028

Qualification Overview

The Ascentis Entry Level Award in Developing Online Digital Skills (Entry 3) qualification aims to provide learners with an essential awareness, understanding and practical ability relating to digital skills that are increasingly needed as part of an individual's skill set for life, work and society. Learners will develop the necessary skills to use computing devices to access the internet and use tools and techniques to search for information, send emails, download documents and complete online forms. Learners will work with files and folders to store, organise and retrieve information and recognise when technical problems occur and how to respond and rectify them. Learners will also understand the safety and security implications of online activity and how to protect their digital footprint so they are always safe legally and confidently whilst online.

There are several features of this qualification that make it very appropriate for its target learners:

- Unit certification is available for each of the units
- Verification and certification can be offered throughout the year, allowing maximum flexibility for centres
- They can be delivered either as a classroom-based course or as a blended learning programme
- Evidence can be generated within a wide range of organisational contexts, allowing the qualification to meet the specific occupational requirements of the learners

Aims

The aims of the qualification are to enable learners:

- To develop basic digital skills necessary for life, work and society
- To understand how computing devices connect to the internet
- To be able to use tools and techniques to search, store and retrieve information
- To be able to use email tools and techniques to communicate and exchange messages
- To adhere to safe and secure online practices and protect digital footprint

Target Group

This qualification is aimed at a range of learners, including:

- Young people wishing to pick up an Award as part of another learning programme
- Young people aged 14–19 who are in various learning environments
- Adult learners

Regulation Codes

Ofqual Regulation Number: 603/4617/6

Assessment Method

All units are internally assessed through the learner building up a portfolio of evidence that covers the relevant assessment criteria. They are internally assessed and verified by the centre and then externally verified by Ascentis.

Rule of Combination

Learners must complete one unit for the Award in Developing Online Digital Skills at Entry 3.

Ascentis Entry Level Award in Developing Online Digital Skills (Entry 3)				
Title	Level	Credit Value	GLH	Unit ref
Developing Online Digital Skills	Entry 3	3	30	M/617/6233

Guided Learning Hours (GLH)

The recommended guided learning hours for this qualification is 30.

Total Qualification Time (TQT)

The total qualification time is 30.

Age Range of Qualification

This qualification is suitable for young people aged 14–19 and adult learners.

Contact & Further Information

New Centres please email hello@ascentis.co.uk or call **01524 845046**.

Existing Centres please visit the login area of our website, www.ascentis.co.uk, to view the full specification.

Product Development for enquiries please email development@ascentis.co.uk.